



Schools Work Coordinator Job Description

Overall Job Purpose:

To develop schools-based ministry across London Borough of Harrow with a particular focus on primary schools.

To work in partnership with local churches and children`s workers to achieve this.

Background

Re:generation (Harrow Churches Schools Link Trust) is an evangelical Christian ministry dedicated to reaching the 95% of children in the London Borough of Harrow, who have no natural contact with church or the Christian faith. In the London Borough of Harrow population 250,000 there are 46 primary schools and 12 secondary schools, many of which are open to the activities which Re:generation can offer.

The role therefore requires each staff member to be a practising Christian in line with our statement of faith (this is an occupational requirement of the post.)

Within Re:generation each staff worker is responsible to a trustee acting as supervisor, who assists them in creating a work plan for their ministry, and undertakes an annual review, both of the work done by the staff worker and as an appraisal of their role. In practice much of the day-to-day planning will be done by the staff member in discussion with other colleagues.

Do visit our website at www.regenharrow.org.uk for more information about us.

Main responsibilities:

1. Schools Work

- To develop a programme of Christian work in schools through clubs, Prayer Spaces, roadshows, It`s Your Move, assemblies and RE lessons.
- To help run school clubs in partnership with a colleague or local volunteers.
- To set up and organise Prayer Spaces in selected schools.
- To plan, resource and deliver roadshows around the festivals of Christmas and Easter.
- To assist in Its Your Move with children about to transition to secondary schools.
- To contribute to assemblies and RE Lessons when the opportunity occurs.

2. Mobilising, Training and Partnering with Others

It is also the goal of Re:generation through their Schools Work Coordinator to help churches develop effective outreach to children through their own children`s workers, finding synergy with Re:generation.

The Schools Work Coordinator as part of the local team involved in regular activities will also prioritise:

- Taking a lead in building and maintaining strong relationships with local Church leaders, to envision them for children`s ministry.
- Taking a lead in developing relationships with local Christians, challenging and equipping them to become involved as volunteers in this vital outreach.
- Equipping volunteers to be effective in aspects of children`s ministry by providing appropriate training, support and relevant resources.
- Taking a lead in building a team of partners who will support the ministry of Re:generation through prayer and finance. This will include visiting supporting churches and providing updates on Re:generation ministry; also envisioning new churches with the challenge of reaching the 95%.

3. Support Raising

Re:generation works with local churches, individual Christians and trusts to develop the support necessary for funding staff appointments. The Schools Work Coordinator is therefore expected to play their part in helping raise financial support for this ministry through their own personal networks by encouraging interest in, prayer for and where possible financial contribution to the ministry of Re:generation.

4. Personal Development

The Schools Work Coordinator is expected to be committed to ongoing study and personal/professional development, working with their supervisor to identify appropriate ways of undertaking this.

Person Profile

The Schools Work Coordinator will demonstrate most of the qualities below and a desire to develop where there is any lack in the areas described.

Key issues

As a visible leader in the Christian community the Schools Work Coordinator should demonstrate the following:

- a desire to glorify God in all they do.
- an agreement with Re:generation`s statement of faith and a commitment to having their beliefs and behaviour continually shaped by the Word of God.
- an ongoing commitment to prayer.
- a dependence on the Holy Spirit to guide and equip them.
- an attitude of humble service to others, both Christian and non-Christian.
- a flexibility on secondary doctrinal and cultural issues.
- a commitment to the life of their local church.

Experience

- Educated to graduate level **or** its equivalent.
- Some experience of secular work is desirable.
- Suitable theological/missiological training or the willingness to undertake this as in-service training.
- Experience of teaching children in a school or church context.
- Experience in supervising a colleague.
- Experience of taking overall charge of a programme, organizing, so able to do advanced planning, see the whole picture and move things forward.
- Experience of working in and leading a team.
- Experience of training and mobilising others.

Skills

- Able to be a self-starter, working in an unstructured environment.
- Encouragement - ability to enthuse and motivate others in a team.
- Presentation – developing gifts in public speaking/presentations.
- Team-building - ability to recruit, keep and train team members (mobilising others for ministry).
- Communication - ability to relate well both to Christian and secular bodies without compromising the gospel.
- Administration - administratively efficient.
- IT - computer literate and able to competently handle new media.
- Developing ministries/projects.

Attributes

- Committed to continuous professional development, particularly to developing their leadership skills.
- Deep interest in the issues and concerns around children`s growth and education, as well as their social and spiritual interests.
- Innovative and able to see opportunities and challenges.
- Good interpersonal skills, with an ability to understand and relate positively to a wide range of people.

Working conditions.

- This role brings with it the need to travel around the Borough of Harrow with relevant equipment when visiting schools.