

Job Description

Wildfire Youth Work Programme Lead

Hours	Hours negotiable in the range of 16 to 37 hours a week (to include some evenings and weekends, and averaged throughout the year)
Salary	Rate negotiable depending on experience (top range: FTE £27,150, for a 37 hour working week)
Holidays	Equivalent of 25 days plus bank holidays pro rata
Place of work	St Mary's Chapel, Winchester (outreach locations in local schools and churches)
Responsible to	Wildfire's Director

Main Purpose of Post

The role has a specific focus on development, helping set up brand new projects with new partners across a wider area of Winchester. The Youth Work Programme Lead will work closely with Wildfire's Director to further the work of the charity; establishing a team around new projects as the charity grows. With this in mind, the role requires an entrepreneurial spirit, leadership skills and confidence in approaching new initiatives.

All new projects developed by the role fall within Wildfire's vision to help create safe spaces for young people to encounter God's love in a way that transforms their lives and equips them to reach their potential.

These new safe spaces will be designed to improve the lives of young people aged 11 to 17, by offering pastoral and spiritual support to young people on an individual and group work basis, in education based and informal settings.

The Youth Work Programme Lead will work in partnership with churches, schools and the Wildfire team to cast vision and implement strategy to create additional safe spaces for young people across the Winchester District. They will play an important role in being a key communicator of the Wildfire vision to our new partners.

Pioneering new projects, establishing strong delivery and then delegating to others; this role will grow and change with the project.

Key Tasks

Schools Work

- To plan, co-ordinate and deliver Wildfire's well-being programmes in secondary schools.
- To take initiative in approaching new schools who may like to partner with us.
- Setting up and running lunchtime drop-ins
- To ensure that young people's learning is captured and that all records are kept
- Safeguarding/partnership with school staff
- To help identify, support and train volunteers for Wildfire's work in schools.
- To promote Wildfire's after-school projects within the schools
- To work with Wildfire's Communication Lead and wider team to communicate Wildfire's vision for schools

Outreach Work

- To set up and lead an after-school drop-in service for young people in a local community setting.
- To plan and lead a mid week youth group based in a local church.
- To help identify and support volunteers from local churches to support the delivery of outreach work.
- To work in partnership with the Wildfire team and local churches to deliver a number of city-wide outreach events and residentials (up to 3 a year)
- To work with new partners in discerning and implementing a vision for outreach to young people in a new community.

General

- To follow all of Wildfire's policies and guidelines, including safeguarding, and to ensure that volunteers adhere to relevant policies.
- To work within an agreed budget.
- To proactively contribute to the wider work of the Wildfire team, and to attend relevant team meetings and training as and when required.
- To work closely with Wildfire's Director in setting the direction and strategy for Wildfire's work across the area.

Support Tasks

- Support the delivery and development of the charity.
- To contribute towards reports on Wildfire's activities and capturing data to show development of the charity.

Wildfire Youth Work Programme Lead – Person Specification

This role carries a Genuine Occupational Requirement on grounds of religion and belief and is subject to a satisfactory enhanced DBS check.

Experience	Essential	Desirable
Active demonstrable Christian faith with a passion to support young people's spiritual growth.	√	
Experience of working with young people aged 11-17 in a church, education, youth work, or voluntary setting.	√	
Experience of planning activities or interventions with children and young people	√	
Knowledge of how to support children and young people's wellbeing.	√	
Working with and/or supervising volunteers.	√	
Experience of setting up new initiatives.	√	

Skills	Essential	Desirable
Ability to communicate with children, young people & adults.	√	
Ability to work as part of a small team and be flexible.	√	
Confidence to use your own initiative.	√	
Ability to work in partnership with schools, churches and the wider community	√	
Creative thinker, able to implement ideas and try out new ways of working.		√
Confidence in using office software and cloud based apps.		√

Good organisational skills	√	
Evidence of leadership of a project and/or team		√

Training/ Qualifications	Essential	Desirable
Relevant training in a Christian or work-based setting (e.g. Youth Work, Education).		√
Certificate or training in First Aid.		√
Recent safeguarding training.		√
Knowledge or training in behavioural and emotional factors affecting children and young people.		√

Special Factors	Essential	Desirable
A passion to support the development of young people.	√	
Own mode of transportation.	√	
Ability to work flexible hours including some evenings, weekends and school holidays.	√	
Enhanced DBS Check.	√	
Willingness to undertake relevant training.	√	
Willingness to embrace working with people from different backgrounds and faith perspectives.	√	